

## **ARTICLE 29**

### **TRAVEL**

#### **A. REQUIRED TRAVEL**

1. Employee-related business travel must be required and authorized by the supervisor.
2. Required and authorized travel may include attendance at conferences, workshops or other events associated with the GSR's employment.

#### **B. TRAVEL REIMBURSEMENTS**

1. The University shall reimburse GSRs for authorized expenses incurred during required employee-related University business travel in accordance with the requirements of the appropriate section of the UC Business and Finance Bulletin.
2. At Lawrence Berkeley National Laboratory, GSRAs are reimbursed for authorized expenses incurred during employee-related business travel in accordance with the Travel Policy and Reference Guide.
3. The University will not reimburse GSRs for travel between home and the GSR's designated work location.