UCRS Advisory Board

Meeting of February 27, 2015

AGENDA ITEM G

UCRS Advisory Board – Election of Staff Members

Principal Analyst Robert Semple will provide an update on the UCRS Advisory Board (UCRSAB) election for the two staff seats that expire on June 30, 2015. The terms of new staff members will run for four years, beginning July 1, 2015 and ending June 30, 2019. The elected candidates must be from different UC locations. Both current staff members on the Board, Monica Martinez and Deborah McWilliams, are eligible to run as candidates in the upcoming election.

The UCRSAB election nomination period will begin on March 23, 2015 and will close on May 1st. The candidates will be announced on May 12th and the voting period will run from May 19th to June 17th. The election results will be announced by June 30th.

All Active UCRP Members are eligible to submit their nominations for candidacy, with the exception of Academic Senate members, employees in the offices of Internal Audit, and Office of the President employees who are engaged in making UCRS policy or who work in a department where UCRS policy is made or who provide legal advice to the UCRS plans. All Active UCRP Members who are not members of the Academic Senate are eligible to vote in the election.

Process

Election information and nomination materials will be available on the UCRSAB dedicated pages on the UCnet website and will also be available at local HR/Benefits offices (in both English and Spanish). All required nomination materials must be received by UCOP Retirement Programs & Services no later than 5 p.m. on May 1, 2015. Potential candidates must obtain and submit the names and signatures of at least 50 eligible voters, although it is recommended that they submit slightly more. The eligible candidates will be notified and their names and candidate statements will be posted on UCnet “News” and the dedicated UCnet election page.

Voting will be conducted primarily through an internet application using an external, third party vendor, VR Election Services (VRES). Celebrating its 30th year, VRES successfully conducted the voting process for the 2011 UCRSAB Staff election, which resulted in over 11,000 eligible votes. VRES remains the industry leader in conducting elections and has provided election services for several other public pension systems and other large public organizations.

VRES will send broadcast e-mails about the election process to all known UC e-mail addresses of eligible voters (as identified and provided by UC). Additionally, VRES will mail ballots and candidate statements (which will also be translated into Spanish) to eligible voters without a UC e-mail address. These members can then choose to vote via internet or mail their ballots to VRES in the postage-paid envelope provided to them. If these members prefer to vote via the internet but do not have a home computer, they can use computers available at local HR/Benefits offices or the UC libraries. Only eligible voters will be able to access the internet voting site (using a PIN provided by VRES) and will be limited to casting one vote for each of the two staff seats on the Board. The physical ballots which can be mailed to VRES in will also contain a security bar code to prevent duplication of votes.

Communications

The election will be supported by a multi-channel communication campaign to inform eligible candidates about the nomination requirements, inform eligible votes about the voting process, and remind employees of important deadlines. The campaign will include web page announcements, broadcast e-mails, press releases, and newsletters.

For reference, the first link below will provide access to the UCRSAB main page on the UCnet website. The second link will provide access to the UCnet site dedicated to the 2011 staff election, which will be updated for the 2015 election by March 23, 2015. With the exception of some minor formatting changes and the list of candidates and candidate statements, general information regarding the election, requirement and procedures will remain unchanged

http://ucnet.universityofcalifornia.edu/compensation-and-benefits/retirement-benefits/ucrsab/index.html

http://ucnet.universityofcalifornia.edu/compensation-and-benefits/retirement-benefits/ucrsab/election/index.html

Attachments