

Guide for Returning to UC Retiree Insurance After Losing Eligibility for UC Employee Medical Benefits

When you discontinue UC employment or lose eligibility for your UC employee medical benefits and return to retiree insurance, you will need to coordinate your Medicare Part B coverage with your choice of retirement health plan.

1. If your **Medicare Part B** was terminated, start at **Step 1** below.
2. If you kept your **Medicare Part B** active, proceed directly to **Step 3**.

Step 1: Reinstate Medicare Part B (If terminated)

1. Contact Health Care Facilitator (HCF) to request employment information form

- To find your HCF:
<https://ucnet.universityofcalifornia.edu/benefits/understanding-your-benefits/personalized-support/health-care-facilitators/>
- Contact your HCF to request that they complete the CMSL564 form.
<https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS-L564E.PDF>

2. Enroll in Medicare Part B

Choose one of the following options to enroll in Medicare Part B. **A completed CMS L564 form** is required for all three options.

• Option 1: Postal Mail

- Complete CMS40B Form and submit it to Medicare
<https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS40B-E.pdf>

• Option 2: Phone (If applying by phone, be sure to ask the social security representative for the best way to submit your completed CMS L564 form.)

- Social Security: 1-800-772-1213

• Option 3: In Person

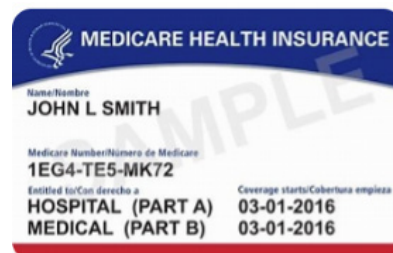
- Visit your local Social Security office. (If applying in person, make sure to bring a completed copy of your CMS L564 form with you)
- To find your local office: <https://secure.ssa.gov/ICON/main.jsp>

Step 2: Contact Medicare BCRC (Benefits Coordination and Recovery Center):

Once your Medicare Part B is reinstated, reach out to the **Medicare BCRC** for coordination, helping to prevent any claim issues.

1. **Call:** 1-855-798-2627 **Press 1** if you are enrolled in both **Medicare Part A** and **Part B**.
2. Provide the representative with the following details:

- The **last day** of your employment and/or employee medical insurance coverage.
- Your **Medicare Beneficiary Identifier** (Medicare Number) or **Social Security Number (SSN)**.



Step 3: Request Enrollment in a UC Retirement Medical Plan

Once your Medicare Part B enrollment is confirmed, complete the required forms to finalize your transition to retiree insurance

Step 1: Complete the **Retiree Continuation, Enrollment, or Change – Medical, Dental, or Legal Plan (UBEN 100)** form and return it to RASC using one of the methods below.

- You can access the UBEN 100 form here:
<https://ucnet.universityofcalifornia.edu/wp-content/uploads/forms/pdf/uben-100.pdf>

Step 2: Complete the appropriate Medicare enrollment form

- UBEN 123: UC Medicare PPO or UC High Option:
<https://ucnet.universityofcalifornia.edu/wp-content/uploads/forms/pdf/uben-123.pdf>
 - UBEN 121: UC Medicare Choice
<https://ucnet.universityofcalifornia.edu/wp-content/uploads/forms/pdf/uben-121.pdf>
 - UBEN 127: Kaiser Senior Advantage
<https://ucnet.universityofcalifornia.edu/wp-content/uploads/forms/pdf/uben-127.pdf>
1. Include a copy of your **Medicare card** or a **letter from Social Security** confirming your enrollment in Medicare Part B.
 2. **Submit both forms and the required documents by one of these methods:**
 - **Fax:** 800-792-5178
 - **Mail:**
UC Retirement Administration Service Center
P.O. Box 24570
Oakland, CA 94623
 - **UCRAYS:** Attaching to secure message in UCRAYS

FAQs:

Q: If my Employer Group Health Plan (EGHP) ends outside of the Medicare General Enrollment Period (GEP), will I have to wait until the next GEP to apply for Part B?

A: No, you do not have to wait until the GEP to apply for Medicare Part B if your UC employee coverage ends. You can apply under the Special Enrollment Period (SEP).

- **Special Enrollment Period (SEP):** You qualify for a Special Enrollment Period (SEP) to enroll in Medicare Part B once you stop working or lose UC employee coverage. This allows you to enroll in Part B without incurring a late enrollment penalty, even if you were without Part B coverage during your employment.
- **The 8-Month Rule:** After losing your employee coverage (when you stop working and otherwise lose eligibility for UC employee coverage), you generally have 8 months to enroll in Part B during the SEP without incurring a late enrollment penalty. This 8-month period begins the month after you stop working and lose your employee coverage.