



1111 Franklin Street  
Oakland, CA 94607-5200  
Phone: (510) 987-9074  
<http://www.ucop.edu>

February 26, 2020

CHANCELLORS

DIRECTOR—LAWRENCE BERKELEY NATIONAL LABORATORY  
VICE PRESIDENT-AGRICULTURE AND NATURAL RESOURCES

Subject: Updated directive on limiting non-essential travel due to COVID-19

As you are aware, the University continues to monitor closely the continuing developments regarding the coronavirus outbreak (COVID-19). This week, the U.S. Centers for Disease Control and Prevention (CDC) issued a Warning – Level 3 Travel Notice for South Korea. In addition, the CDC has listed other countries in both Asia and Europe where sustained transmission of COVID-19 has transpired or where the virus has spread.

The health and well-being of our community remains our No. 1 priority. To that end, I think it is necessary for us to take all of the precautions necessary in this fluid situation, erring on the side of safety. Expanding on the [directive](#) I issued in late January, I am further directing the UC community to temporarily *avoid all non-essential, University-related travel* to countries that are designated with a CDC Warning – Level 3 Travel Notice. This currently includes South Korea as well as China (excluding the Special Administrative Regions of Macau and Hong Kong). For the latest information on travel warnings and UC-related updates, go to [ucal.us/coronavirus](http://ucal.us/coronavirus).

In addition, UC community members who are currently traveling on University-related business in a country designated with a CDC Warning – Level 3 Travel Notice should plan to immediately leave the area unless their UC campus or medical center deems their travel to be essential. Risk Services units at campuses and Medical Centers can help facilitate safe departures and returns to campus as needed.

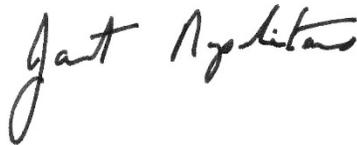
Again, it is of utmost importance that all faculty, staff, and students traveling abroad for University-related purposes register their international travel with the [UC International Travel Registry](#) before their expected departure and ensure they update this information as changes occur before and during travel. **Registration is an important step in reducing the risks of traveling abroad while keeping the UC community safe, especially in environments with heightened health risks such as COVID-19.**

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I would like to express my heartfelt appreciation to the UC employees at our campuses and medical centers for their ongoing responses, research, treatment of patients, and service to the UC community and the public at large.

The safety of our faculty, staff, and students remains our highest priority, and I appreciate your immediate attention and cooperation to this matter.

Yours very truly,

A handwritten signature in black ink that reads "Janet Napolitano". The signature is written in a cursive, flowing style.

Janet Napolitano  
President

cc: Provosts and Executive Vice Chancellors  
Vice Chancellors for Administration  
Medical Center Chief Executive Officers  
Division Leaders  
Associate Vice President and Chief Risk Officer Lloyd  
Academic Senate Chair Bhavnani