

SIDE LETTER
UCSD BIOLOGICAL SCIENCES DIVISION

1. Doctoral graduate students in the Division of Biological Sciences (herein “Division”) completing the Division-supervised Graduate Instructional Apprenticeship program (herein “GIA program”) requirement will be appointed in the Academic Student Employee Teaching Assistant title code at 0% and shall be afforded all the protections outlined in this Agreement.
2. During the period in which graduate students are participating in the GIA program, the Division and relevant Division Faculty will monitor the teaching workload of the grad students who as part of the GIA program are acting as TAs in a classroom or teaching laboratory situation to insure that the work level does not exceed an average of 20 hours per week. If concern or conflict arise, the Division will work with GIA program Division Faculty to adjust research expectations as appropriate.
3. Graduate students who are completing the GIA program requirement will have direct access to the Faculty Head of Undergraduate Education in the Division as well as the Chair of the grad program to raise, discuss, and help mediate any concerns and conflicts regarding the GIA program.
4. The Division is committed to transparency regarding graduate student funding for all students in the Division. The Division will develop and implement a communication plan about graduate student funding. The communication plan will be monitored by the Division Graduate Committee, which meets regularly and includes student-elected Graduate Student Representatives.