Section 9
House Officer Professional Fees

9.1 UCSD will reimburse represented House Officers for licensing and re-licensing fees paid to the California State Medical Board. These fees include the application fee, fingerprint processing fee, and the initial licensing fee. UCSD will also reimburse represented House Officers for the USMLE Step 3 Fee and for the fee associated with the Examination History Report.

9.2 Initial License. U.S. and Canadian Graduates - Graduates of U.S. and Canadian medical schools must train, in an accredited program, for a minimum of twelve (12) months before being eligible for licensure, and, must possess a valid license in order to continue training after completing twenty-four (24) months of accredited training. UCSD Health System will reimburse PGY2 residents (both incoming and continuing) for the fees listed below if the trainee is issued a license by March 31st of the trainee's PGY 2 training year.

International Medical Graduates - Graduates of International medical schools must train, in an accredited program, for a minimum of twenty-four (24) months before being eligible for licensure, and must possess a valid license in order to continue training after completing thirty-six (36) months of accredited training. UCSD Health System will reimburse PGY3 residents (both incoming and continuing) for the fees listed below if the trainee is issued a license by March 31st of the trainee's PGY3 year.

In order to be eligible for reimbursement, the trainee must provide documentation that his/her license was issued on or before March 31st of the trainee's PGY2 year (or PGY3 if an IMG) to the Office of Graduate Medical Education, no later than April 15th of the trainee's PGY2 (or PGY3 year if an IMG).

9.3 USMLE Step III Fee - In order to be eligible for reimbursement of the USMLE Step III Fee, the trainee must provide documentation that his/her license was issued on or before March 31st of the trainee's PGY2 year (or PGY3 if an IMG) to the Office of Graduate Medical Education, no later than April 15th of the trainee's PGY2 (or PGY3 year if an IMG).

9.4 License Renewal - UCSD Health System will reimburse residents for fees paid to renew their California Medical License while training at UCSD Health System.

In order to be eligible for reimbursement, the trainee must provide documentation that his/her license was renewed on or before the expiration date, to the Office of Graduate Medical Education, no later than the end of the month following the expiration date of the license (e.g., If the license expires on March 31st, documentation must be provided by April 30th of the same year). UCSD Health System will only reimburse trainees for license renewal if the license expires during their appointment at UCSD. UCSD Health System will not reimburse a trainee for renewing a license that expires after completion of their training program or after termination of appointment from UCSD.